

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, September 20, 2023

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Fine, Mr. Mountain, Mr. Toprani, Mrs. Flament, Mr. Kennedy, and Mr. Stein.

ROLL CALL

President
First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mrs. Maureen A. Ott
Mrs. Gail A. Glaneman
Mrs. Sarah Fine
Mr. Paul M. Mountain
Mr. Steven Toprani
Mr. Gene R. Kennedy

Also Present

Superintendent
Assistant Superintendent
Solicitor
Director of Finance & Board Secretary

Mr. Randall S. Skrinjorich
Mr. Thomas Grierson
Mr. Timothy R. Berggren
Ms. Kimberley Moore

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported, “RESN has started off strong with our PBIS team implementing behavior expectations. Students are walking and talking the RAMS Way! Respectful, Accountable, Motivated, and Safe! A special thanks to PBIS parent member Nicole Brindle, Tomko Inc., and Delmar Signs for your support and contributions.

RESS would like to offer a special thank you to the Food Helpers organization. They provide 5 snacks a month for all our students.

The Middle School has completed their Leader in Me MRA beginning of the year survey, and we want to thank our students, staff, and families for meeting our participation goals!

And now, a BIG congratulations for two of our seniors who have made verbal commitments. Ryan Pajek will be attending Notre Dame and joining their Cross Country & Track teams. Jake Conroy will be attending Cornell University and joining their Big Red Wrestling team. Congratulations gentlemen and we wish you the best in the next chapter of your lives.

Please be sure to check our website for a complete list of events in the District calendar and the newest edition of The Ringgold Review, our quarterly newsletter.

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, August 16, 2023

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No Report.

VI. SHASDA REPORT – MRS. OTT

No Report.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that voting for PSBA leadership is open through October 27th. Ms. Engle has sent the ballots out to the Board members. Advocacy Day is October 2nd through October 6th if you are interested in participating, Mrs. Ott can help.

VIII. SOLICITOR'S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT'S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

- A. Personnel**
- B. Litigation – Assessment Appeals**
- C. Student Discipline**
- D. Receive Information from the Administration**
- E. Safety and Security**

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Rich Fine	Eighty Four, PA	<u>Topic:</u> Bullying
Lynn Leach	New Eagle, PA	<u>Topic:</u> Property Tax Update
Joe Ravasio	Monongahela, PA	<u>Topic:</u> Books

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mr. Kennedy Co-chairpersons: Mrs. Flament and Mrs. Glaneman

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. **Payment to GeoMechanics, Inc. Invoice #4 – Finley Middle School Demolition**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to approve payment to GeoMechanics, Inc. in the amount of \$3,469.00 for the Finley Middle School Demolition project. Payment of invoice #4 will be made from the Capital Reserve Fund.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, approving motions 4 through 8, as stated below:

4. **Payment to Duro-Last**

To approve payment to Duro-Last in the amount of \$528,921.17 for the replacement of section 2 (gym, pool, and wrestling room) roof at the Ringgold High School. Payment of the invoice will be made from the Capital Reserve Fund.

5. **Phase 2 Renovation Ringgold High School Project Payments**

To approve a motion for payment to A-1 Electric, Inc. for invoice #7 in the amount of \$32,254.20, approved by the architects HHSDR, for Phase 2 Renovation Ringgold High School project. Payments will be made from the Capital Projects Fund.

6. **Final Payment to First American Industries, Inc. for Phase 2 RHS**

To approve final payment to First American Industries, Inc., approved by the architects HHSDR, in the amount of \$9,947.00 for Phase 2 Renovation Ringgold High School project. Payment of final invoice #8 will be made from the Capital Projects Fund.

7. **Final Payment to Hranec Sheet Metal, Inc. for Phase 2 RHS**

To approve final payment to Hranec Sheet Metal, Inc., approved by the architects HHSDR, in the amount of \$88,748.74 for Phase 2 Renovation Ringgold High School project. Payment of final invoice #11 will be made from the Capital Projects Fund.

8. **Approval of Deduct Change Order from Caliber Contracting Service, Inc.**

To accept a deduct change order from Caliber Contracting Service, Inc., approved by the architects HHSDR, in the amount of (\$6,005.47) for Phase 2 Renovation Ringgold High School project. A copy of Deduct Change Order GC-1 is attached for review.

9. **Assessment Appeals**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, directing and authorizing Peacock Keller to contact substitute counsel to represent the School District's interests in tax assessment appeals initiated by the School District where Peacock Keller has a conflict of interest. In such situations, Peacock Keller will advise the Administration of the conflict and the parcel(s) at issue, and direct substitute counsel to communicate directly with the Administration.

B. **Personnel and Administration – Chairperson: Mrs. Flament
Co-chairpersons: Mrs. Glaneman and Mrs. Garry**

1. **Authorization to Hire**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, authorizing the Superintendent to hire necessary staff, including extracurricular and coaching staff, as needed through December 31, 2023, with ratification of such hirings to occur at the following School Board meeting.

2. **Resignations of Personnel**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the following resignations:

Jamie Hummer - Health and Physical Education Teacher for the Ringgold Middle School, effective on or before the completion of a 60 day hold period.

Laura Grace Denson - Social Studies Teacher for the Ringgold Middle School, effective end of day August 31, 2023.

Mariea Tokar - Mathematics Teacher for the Ringgold Middle School, effective end of day September 20, 2023.

Blaire Hunter - Special Education Teacher for the Ringgold Elementary School South, effective on or before the completion of a 60 day hold period.

James Knapp - Substitute Teacher for the Ringgold School District, effective end of day September 8, 2023.

Victoria Meucci - Marching Band Assistant for Ringgold High School, effective end of day July 18, 2023.

Victoria Meucci - Orchestra Director for Ringgold Elementary School North, effective end of day July 18, 2023.

Victoria Meucci - Orchestra Director for Ringgold Elementary School South, effective end of day July 18, 2023.

Victoria Meucci - Band Director for Ringgold Elementary School North, effective end of day July 18, 2023.

Victoria Meucci - Band Director for Ringgold Elementary School South, effective end of day July 18, 2023.

Taylor Smith - Dance Team Coach for Ringgold High School, effective end of day July 20, 2023.

Natalie Hess - Activities Director for the Ringgold High School, effective end of day September 30, 2023.

Natalie Hess - National Honor Society for the Ringgold High School, effective end of day September 30, 2023.

3. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to employ the following individual, pending receipt of proper documentation.

Leidy Montoya - Full-time Custodian for the Ringgold Elementary School South, effective September 21, 2023.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, approving motions 4 and 5, as stated below:

4. **Ratification of Hirings**

To ratify and confirm the hiring of the following individuals, pending receipt of proper documentation:

Sarah Eiben - Social Studies Teacher for the Ringgold Middle School at a salary of Bachelor's Step 1, which equates to \$43,000 based on the 2023-24 school year.

Noah Lynch - Health and Physical Education Teacher for the Ringgold Middle School at a salary of Bachelor's Step 1, which equates to \$43,000 based on the 2023-24 school year.

5. **Ratification of Addition to the Substitute Roster**

Granting permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

School Police Officer

Kristie Salzman Monongahela, PA

Nurse

Michele Kaczmarek Monongahela, PA

6. **Additions to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, granting permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

Cafeteria

Courtnee Snyder Monongahela, PA

Shila Boor Monongahela, PA

Custodian

Rachel Singletary	South Park, PA
Michael Wehring	Donora, PA
Alexandra Romero	New Eagle, PA
Courtnee Snyder	Monongahela, PA

School Police Officer

Thomas McCarthy	Monongahela, PA
Jeff Ogradowski	Fredericktown, PA

7. Stipends for Personnel

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to provide for the following 2023-2024 school-year stipend:

Nikki Mathews - Webmaster/Social Media (WSM) including but not limited to Twitter, Instagram, Facebook, Website & District App at a stipend amount of \$5,000.00.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, approving motions 8 and 9, as stated below:

8. Appointment of Extracurricular Positions

To appoint the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount or no compensation if the season is canceled.

Derek Jobs - Orchestra Director for Ringgold Elementary School North at a stipend of \$883.00 to be prorated for days worked in position for the 2023-24 school year.

Derek Jobs - Orchestra Director for Ringgold Elementary School South at a stipend of \$883.00 to be prorated for days worked in position for the 2023-24 school year.

Derek Jobs - Band Director for Ringgold Elementary School North at a stipend of \$883.00 to be prorated for days worked in position for the 2023-24 school year.

Derek Jobes - Band Director for Ringgold Elementary School South at a stipend of \$883.00 to be prorated for days worked in position for the 2023-24 school year.

Brandi Maher - National Honor Society for Ringgold High School at a stipend of \$983.00 to be prorated for days worked in position for the 2023-24 school year.

Kaitlin Kenney - Activities Director for Ringgold School District at a stipend of \$11,233.00 to be prorated for days worked in position for the 2023-24 school year.

Lynnette Rowe - Lead Teacher, Math, for Ringgold High School at a stipend of \$1,638.00 to be prorated for days worked in position for the 2023-24 school year.

9. Revision to Appointment of Extracurricular Positions

For the revision of the following extracurricular position appointees. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount or no compensation if the season is canceled.

John Harris – Marching Band Assistant for Ringgold High School at a stipend of \$3,483.00

Mackenzie Janda - Dance Team Coach for Ringgold High School at a stipend of \$1,683.00.

10. Request To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, granting permission for the following conference request:

Safety Care Trainer Recertification
Pupil Services - Sherry Black
October 27, 2023
Total \$600.00

11. Approval of Revisions to the 2023-2024 School Calendar

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the revised 2023-2024 School Calendar. A copy of the calendar is enclosed for review.

12. Early Retirement Incentive Program for Non-Professional Employees

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to accept an Early Retirement Incentive Program for non-professional employees (Administrative Assistants, Maintenance Workers, and Custodians), contingent upon that individual having at least ten (10) years of service in the Ringgold School District. This retirement incentive would entitle the recipient to a onetime payment of \$5,000.00 or individual health insurance coverage for a period of one (1) year beginning the month following the employee's retirement. Both options are contingent upon the recipient providing an irrevocable letter of retirement, including which option is being selected, to the School District on or before 3:00 p.m. on November 8, 2023, with an effective date of the individual's retirement being no later than June 30, 2024.

13. Early Retirement Incentive Program for Professional Employees

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to offer an Early Retirement Incentive Plan to the School District's professional employees offering five annual payments of \$5,000.00 into a qualified Health Retirement Account. The ERIP is contingent upon the recipient providing an irrevocable letter of retirement to the School District on or before 3:00 p.m. on November 8, 2023. A copy of the Early Retirement Incentive Program was included in the Board packet.

**C. Curriculum, Education & Technology – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Fine and Mr. Toprani**

1. Approval of Flangoo Subscription

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to purchase Flangoo digital licensing for the Foreign Language Department at a cost of \$179.00 per teacher subscription. The quote and additional information was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

2. Approval of Edulink Contract

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to renew a contract with Edulink for three years at a cost of \$38,236.00 (cost savings

of \$2,012.00). The agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

3. **Approval of Agreement with Chestnut Ridge Counseling Services, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, entering into an agreement with Chestnut Ridge Counseling Services, Inc. for educational services at New Directions, a licensed private academic school and licensed partial hospitalization program. The cost of the educational placement is \$140 per day per student for the 2023-24 school year. Copies of the agreement have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

4. **Approval of Agreement with Hoffman Homes for Youth**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, entering into an agreement with Hoffman Homes for Youth for educational services for "Student A" at Hoffman Academy, a licensed private academic school in the Gettysburg School District. The cost of the educational placement is \$125 per day for the 2023-24 school year. Copies of the agreement have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

5. **Approval of Agreement with Southwood Psychiatric Hospital**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Fine, entering into an agreement with Southwood Psychiatric Hospital for academic tutoring services for the 2023-24 school year. The cost of the academic support is \$90 a day. Copies of the agreement have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

6. **Approval of Agreement with Watson Institute**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, entering into an agreement with Watson Institute for educational services. The annual cost of the educational placement is \$58,623 per student. Copies of the agreement have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

7. **Approval of Newline Interactive Boards Quote**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to approve a price quote for twenty eight (28) Newline Interactive Boards from 2NDGEAR at a cost of \$89,973.80. Pricing provided utilizing PEPPM pricing #535122-124.

D. **Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Flament and Mr. Mountain**

1. **Resignation of Coach**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to accept the following resignation:

1. Don Roberts - Head Varsity Baseball Coach

2. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

Middle School Softball

Valerie Tustin – First Assistant Middle School Softball Coach at a salary of \$2,000.00 (annually).

Jim Lamont - Second Assistant Middle School Softball Coach at a salary of \$1,750.00 (annually).

Wrestling Coach

Bob Marlow – First Assistant Varsity Wrestling Coach at a salary of \$3,600.00 (Contract follows head coach).

Chace Capicotto - Second Assistant Varsity Wrestling Coach at a Salary of \$2,400.00 (Contract follows head coach).

John Mincin - Varsity Wrestling Volunteer Coach (Contract follows head coach).

Anthony Romasco – Varsity Wrestling Volunteer Coach (Contract follows head coach).

3. Approval of Individual Swimmers

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to allow the following out-of-District students to travel with the Ringgold School District Swim Team to meets.

1. California School District Swimmer - Carly Kubitza
2. Bentworth School District Swimmer- Ezekiel Wiser

E. Health and Nutrition – Chairperson: Mrs. Glaneman Co-chairpersons: Mr. Mountain and Mrs. Fine

No report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mr. Kennedy

1. Approval of 2023-2024 Emergency Operations Plan

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mountain, seconded by Mrs. Fine, for the 2023-2024 Ringgold School District Emergency Operations Plan (EOP) and to appoint Ina Helmick as the Public Information Officer (PIO) as required by School Code.

2. Approval of Police Department Regulations

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mountain, seconded by Mrs. Garry, to accept and approve the Ringgold School District Police Department Regulations Manual. The revision of the Regulation Manual includes the addition of Police Body Worn Cameras.

G. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine - Co-chairpersons: Mrs. Garry and Mr. Toprani

1. Use of Facility Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Ott, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Miss Beverly's School of Dance (Beverly Misgalla)

- A. Use of RMS auditorium and stage for dance rehearsal and recital on June 6, 2024, from 4:00pm – 9:00pm and June 7, 2024, from 5:00pm – 9:00pm.
- B. The group will be charged fees for rental (\$100/day), custodial (\$30/hour), security (\$20/hour) and auditorium director (\$41/hour).
- C. The final dollar amount will be calculated at a date closer to the event once specific needs are determined.

Feel the Rhythm Dance Studio (Kaylee Naden)

- A. Use of RMS auditorium and stage for dance rehearsal and recital on May 19, 2024 from 12:00pm to 8:00pm, June 8, 2024 from 5:00pm to 11:00pm, and June 9, 2024 from 12:00pm to 6:00pm.
- B. The group will be charged fees for rental (\$100/day), custodial (\$30/hour), security (\$20/hour) and auditorium director (\$41/hour).
- C. Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

Ringgold Band to host the Washington County Band Festival

- A. Use of RHS and RMS auditoriums on February 1, 2024 and February 2, 2024 from 8:00am to 11:00pm.

2. Approval of Transportation Agreements

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Garry, approving agreements between the parents of two District students and the District to transport these students to a CTE program during the 2023-2024 school year.

3. Approval of Transportation Agreements

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Flament, entering into the School Bus Transportation Service Agreement with the following individuals and entities for the transportation of certain students during the 2023-2024 school year, subject to final review by the Administration and Solicitor.

Lisa Agostoni

Gina Profrock

Allegheny Medical Transportation, Inc.
Student Transportation of America, LLC.

4. Approval of Transportation Routes

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Ott, approving the

District's transportation routes for the 2023-2024 school year. Copies of the routes were included in the Board packet.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 7:53 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors